

ANSWER THE CALL



Effective as of: September 10, 2021

OPERATIONS – ASSISTANT COOK (1 FT Position; Mon – Fri; 8am – 4pm): Will assist the Cook in ensuring food safety standards are being met, oversee food inventory, fulfill household orders and keep equipment and food preparation areas clean under the direct supervision of the Lead Cook. Candidate must be able to work with minimum supervision and have the ability to follow verbal and written instructions. Must have good organizational skills and be computer proficient. High school diploma required plus a minimum of one-year relevant working experience. Must have a valid Florida driver's license and a good driving record.

RESIDENTIAL – LEAD BEHAVIORAL TECH. OVERNIGHT FLOATER (FT): The Lead Behavioral Tech. Floater is responsible for ensuring that the home adheres to program rules, as well as compliance with regulatory standards. Will provide supervision to the children and guidance to the Residential Supervisors in the Residential Program. Will monitor assigned areas in order to ensure safety, security and order during the overnight hours. Assists residential home staff in enforcement of campus rules, regulations, and policies. Identifies and immediately reports any safety/security concern, incident, hazardous, dangerous, unusual, suspicious or criminal activity on campus (i.e., trespassing). Responsible for contacting law enforcement as needed. Assures personnel on campus are authorized visitors and escorts children, employees and visitors to designated locations as needed. Minimum High School diploma or equivalent required plus a minimum of one-year experience working with children. Must have a Florida Driver's License and a good driving record. **Must be bilingual (English/Spanish).** Must have command of the English language verbally and in writing comprehension.

RESIDENTIAL - CHILDCARE PROFESSIONAL (FT): Must be prepared to work weekends. Must be very patient with children, creative and energetic and have the ability to assist children with homework. Requires preparation and serving of snacks and/or meals. Must be able to supervise, play as well as provide discipline and correction directives to the children. Requires bathing, feeding of newborns and toddlers. Duties also include domestic responsibilities, preparation of formula, reading bedtime stories and singing with children. Must have a valid Florida driver's license with a good driving record (driving responsibilities required), one year experience caring for children, and/or Social Services, community, child welfare background. Infant and Childhood Certification a plus. High-school diploma required, AA and Bachelor's degree preferred from an accredited College/University. Good communication and interpersonal skills required.

UAC HOUSEHOLD SUPERVISOR (FT): The UAC Household Supervisor will be responsible for the implementation of home-life organizational procedures and overall supervision of staff and children. Must be able to ensure proper monitoring of all clients' activities at all times by the Resident Counselors. Ability to enforce rules and directives to members of staff. Will conduct and/or schedule regular training of all staff members and audits on a consistent basis. Must possess excellent interpersonal skills and initiative. **Must be able to work a flexible schedule, including weekends and evenings. Minimum of an Associate's degree in Psychology, Social Work, Human Services or other related field from an accredited College/University and at least four years of progressive employment experience in childcare agency or organization required. Bachelor's degree in Psychology, Social Work, Human Services or other related field from an accredited College/University preferred. Must be Bilingual (English/Spanish).**



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UAC - RESIDENT COUNSELOR (FT) 3RD Shift Only: Responsible for the care and supervision of children and assist in teaching life skills to teens. Some domestic duties involved. Must be creative, energetic and patient. Candidate must have a valid Florida driver's license and a good driving record; driving responsibilities required. Must have a High School diploma or equivalent degree, AA and Bachelor's degree preferred from an accredited College/University plus a minimum of one year employment experience in the child welfare field working with children and/or adolescents in a social service setting. Must be able to work weekends. Must be bilingual (English/Spanish).

UAC - LEAD RESIDENT COUNSELOR (FT) 2ND Shift: The Lead Resident Counselor will be responsible for leading assigned shifts. This position will be responsible for ensuring that the home adheres to program rules and remains in compliance to regulatory standards. Good communication and interpersonal skills required. High School diploma or equivalent required, AA and Bachelor's degree preferred from an accredited College/University and a minimum of two-year employment experience in the child welfare field working with children and/or adolescents in a social service setting. Must be able to work weekends. Must be bilingual (English/Spanish).

Apply in person:

20000 NW 47th Avenue, Building #2
Miami Gardens, Florida 33055
www.hhch.org

OR

E-mail resume:

HRDept@hhch.org

No Phone Calls Please

Benefits Available (F/T): Health/Dental/Vision/Life Ins./Long Term Disability Ins./AFLAC/PTO/Direct Deposit/ 403(b) plan.

His House Children's Home is a Drug Free Workplace. EOE

His House Children's Home will provide appropriate auxiliary aids, including qualified/certified American Sign Language (ASL) interpreters to persons with disabilities and qualified foreign-language interpreters to persons with Limited-English Proficiency (LEP) to allow such persons an equal opportunity to participate in or benefit from His House Children's Home programs and services. Requests for auxiliary aids and/or interpreters should be submitted no later than five (5) days prior to the scheduled event.

